Sustainable Transport Policy

Ever-So-Lean Limited
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1. Purpose

Ever-So-Lean Limited is committed to minimising the environmental impact of business travel while continuing to provide high quality consultancy, training, coaching, and support services.

This policy outlines our approach to sustainable transport and the steps we take to reduce travel related emissions, minimise waste, and make responsible travel decisions wherever reasonably practicable.

2. Scope

This policy applies to:

- Employees
- Associates
- Contractors
- Consultants
- Learners attending Ever-So-Lean events
- Business travel undertaken on behalf of Ever-So-Lean

The policy applies to:

- Business travel by car
- Rail travel
- Air travel
- Public transport use

• Travel to training and consultancy engagements
• Travel associated with meetings, conferences, and events

3. Our Commitment

Ever-So-Lean is committed to:

• Reducing the environmental impact of business travel
• Considering sustainable alternatives before travelling
• Minimising unnecessary journeys
• Encouraging efficient travel planning
• Supporting virtual delivery where appropriate
• Continuously improving our environmental performance

We recognise that face to face engagement remains important in many situations. Our aim is to balance customer needs with environmental responsibility.

4. Travel Hierarchy

Before travel is approved or undertaken, the following hierarchy should be considered:

Option 1 – Virtual Delivery

Where practical and effective, meetings, coaching sessions, workshops, and reviews should be delivered remotely using digital platforms.

Option 2 – Public Transport

Where travel is necessary, public transport options such as rail, bus, or shared transport should be considered before private vehicle use.

Option 3 – Shared Travel

Where multiple individuals are attending the same location, opportunities for shared travel should be explored where practical.

Option 4 – Private Vehicle

Private vehicle use may be necessary where public transport is not practical, would significantly impact delivery effectiveness, or would create unreasonable travel constraints.

5. Business Travel Planning

When planning travel, Ever-So-Lean will seek to:

- Combine multiple meetings into a single journey where possible
- Minimise repeat travel to the same location
- Use the most direct and practical routes available
- Reduce unnecessary mileage
- Schedule activities efficiently to maximise value from each journey

6. Vehicle Use

Where vehicles are used for business purposes, drivers are encouraged to:

- Maintain vehicles in a safe and roadworthy condition
- Drive responsibly and efficiently
- Avoid unnecessary idling
- Plan journeys to minimise congestion where possible
- Consider lower emission vehicle options when replacing vehicles

7. Air Travel

Air travel will only be considered where:

- No practical alternative exists
- Significant time savings are required
- International delivery requirements make alternative transport impractical

Where air travel is necessary, journeys should be planned to maximise value and minimise avoidable travel.

8. Digital and Blended Delivery

Ever-So-Lean actively promotes:

- Virtual coaching and mentoring
- Online workshops and training programmes
- Digital learning resources
- Blended learning solutions

These approaches help reduce travel requirements while maintaining high quality learning experiences.

9. Monitoring and Review

Ever-So-Lean will periodically review travel practices and identify opportunities to:

- Reduce travel related emissions
- Improve journey efficiency
- Increase the use of sustainable travel options
- Support continual improvement in environmental performance

10. Continuous Improvement

In line with our commitment to continuous improvement, we recognise that small improvements made consistently can lead to meaningful long term environmental benefits.

We will continue to review our practices, challenge unnecessary travel, and seek practical ways to reduce our environmental impact.

11. Contact Details

Questions regarding this policy should be directed to:

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